

朝陽科技大學 099學年度第2學期教學大綱  
Computer Packages for Financial Manager 財務套裝軟體應用

當期課號	3027	Course Number	3027
授課教師	張阜民	Instructor	CHANG,FU MIN
中文課名	財務套裝軟體應用	Course Name	Computer Packages for Financial Manager
開課單位	財務金融系(四進)四A	Department	
修習別	選修	Required/Elective	Elective
學分數	3	Credits	3
課程目標	本課程之教學內容旨在使學生熟悉 Windows 基本原理及操作、應用 Excel 做資料處理，統計圖表及樞紐分析以及應用 Word 作文書編輯，圖表排版及圖文並排。	Objectives	As an advanced course of computer packages, this course includes word processing and page formatting techniques. In addition, spreadsheets and macros manipulation is included. A semester project for financial analysis by using spreadsheets and macros is Required,. A well type-set final report is expected to be prepared.
教材	Excel 商用範例實作, 旗標出版社	Teaching Materials	Excel examples, FLAG publisher
成績評量方式	期中考試 期末考試 平時成績	Grading	Mid-Term Exam Final Exam Class Performance
教師網頁	<a href="http://www.cyut.edu.tw/~fmchang">http://www.cyut.edu.tw/~fmchang</a>		
教學內容	介紹財務資訊軟體的操作及應用	Syllabus	Introduce the software for financial information system.

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