朝陽科技大學 099學年度第1學期教學大綱
Proffessional Ethics and Career Management 職業倫理與生涯發展

當期課號	1001	Course Number	1001
授課教師	林樹全	Instructor	LIN,SHU CHUAN
中文課名	職業倫理與生涯發展	Course Name	Proffessional Ethics and Career Management
開課單位	管理學院(四日)	Department	
修習別	選修	Required/Elective	Elective
學分數	3	Credits	3
課程目標	爲關心生活與職場倫理議題，引發學生省思，進而奠定信念與態度， 本課程擬定的課程目標： （一）提昇學生對個人職涯認知，培養責任感與道德感。 （二）提升學生對職涯情境的覺知能力。 （三）在職場基本倫理與生涯發展，培養學生分析判斷與抉擇的能力。 （四）提升學生實踐及解決困難的能力。	Objectives	This course aims at encouraging students to care for issues concerning professional ethics and life management, in order to establish stronger devotion and better attitude concerning work. This course has four objectives: 1. enhance students' understanding of personal career possibilities, and develop a sense of responsibility and ethics; 2. strengthen students' comprehension ability within professional scenarios; 3. develop students' analysis and decision-making ability concerning professional ethics and career planning. 4. better students' execution and problem-solving abilities.
教材	教師自編講義 何懷宏著，《倫理學是什麼？》，台北，楊智出版社，2002。 林火旺，《道德-幸福的必要條件》，台北，寶瓶出版社，2006。 林火旺，《倫理學》，台北，五南圖書公司，1999。 王淑俐，《生涯發展與規劃-爲職涯發展做準備》，台北，楊智出版社，2009。 鄭金謀，邱紹一，《生涯規劃與人生發展》，台北，新文京出版社，2007。 楊政學，《企業倫理》，台北，楊智文化出版社，2006。	Teaching Materials	This course doesn't use English teaching materials.Please read the Chinese textbook list.
成績評量方式	1.課堂參與討論 20% 2.期中考 20% 3.分組報告與討論 30% 4.期末考 30%	Grading	1.discussion performance in class 20% 2. midterm examination 20% 3. Group discussion 30% 4. Final Examination 30%
教師網頁			
	1.倫理與道德之概念 2.職業與職業道德 3.職業倫理之意涵 4.案例探討：安隆風景 5.職業倫理之發展 6.職業倫理之道德原則 7.全球化之職業倫理規範 8.專題講座及討論---非選修生可旁聽 9.期中考 10.生涯發展之概念 11.生涯經營之概念 12.生涯能力之培養 13.職業抉擇及就業市場分析 14.履歷表與自傳撰寫技巧 15.面試技巧 16.專題講座及討論---非選修生可旁		1.The Concept of Ethics and Morality. 2.The Introduction of Career and Professional Ethics. 3.The Implication of Professional Ethics. 4.Case Study：Enron of The United States case. 5.The Development of Professional Ethics. 6.The Moral Principles on Professional Ethics. 7.The Norm on Globalization Professional Ethics. 8.A Special Designated Topic Lecture—Welcome Students who are interested in the topic.

教學內容	聽 17.職場參訪或專題講座及討論 18.期末考	**Syllabus**	9.Midterm examination. 10.The Concept of Career Development. 11.The Concept of Career Management. 12.To Cultivate The Capability on Career. 13.The Decision Making on Career & Analysis on Job Market. 14.The Writing Skill on Resume & Autobiography. 15.The Effective Skills for Interview. 16.A Special Designated Topic Lecture—Welcome Students who are interested in the topic. 17.Business Filed Trip & Discussion Session on Designated Topic. 18.Final examination.

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