朝陽科技大學 098學年度第2學期教學大綱
Computer Packages for Financial Manager 財務套裝軟體應用

當期課號	3046	Course Number	3046
授課教師	廖文賓	Instructor	LIAO,WEN PIN
中文課名	財務套裝軟體應用	Course Name	Computer Packages for Financial Manager
開課單位	財務金融系(二在)四B	Department	
修習別	必修	Required/Elective	Required
學分數	3	Credits	3
課程目標	本課程之教學內容旨在使學生熟悉Windows基本原理及操作、應用Excel做資料處理，統計圖表及樞紐分析以及應用Word作文書編輯，圖表排版及圖文並排。	Objectives	As an advanced course of computer packages, this course includes word processing and page formatting techniques. In addition, spreadsheets and macros manipulation is included. A semester project for financial analysis by using spreadsheets and macros is Required,. A well type-set final report is expected to be prepared.
教材	財務資訊系統	Teaching Materials	財務資訊系統
成績評量方式	期中、期末考試	Grading	EXAM
教師網頁	_		
教學內容	介紹財務資訊軟體的操作及應用	Syllabus	Introduce the software for financial information system.

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