朝陽科技大學 098學年度第1學期教學大綱
Computer Packages for Financial Manager 財務套裝軟體應用

當期課號	1104	Course Number	1104
授課教師	張阜民	Instructor	CHANG,FU MIN
中文課名	財務套裝軟體應用	Course Name	Computer Packages for Financial Manager
開課單位	財務金融系(四日)二C	Department	
修習別	選修	Required/Elective	Elective
學分數	3	Credits	3
課程目標	本課程之教學內容旨在使學生熟悉Windows基本原理及操作、應用Excel做資料處理，統計圖表及樞紐分析以及應用Word作文書編輯，圖表排版及圖文並排。	Objectives	As an advanced course of computer packages, this course includes word processing and page formatting techniques. In addition, spreadsheets and macros manipulation is included. A semester project for financial analysis by using spreadsheets and macros is Required,. A well type-set final report is expected to be prepared.
教材	財務資訊系統	Teaching Materials	
成績評量方式	考試	Grading	EXAM
教師網頁	http://www.cyut.edu.tw/~fmchang		
教學內容	介紹財務資訊軟體的操作及應用	Syllabus	Introduce the software for financial information system.

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