朝陽科技大學 097學年度第2學期教學大綱
English Conversation in the Workplace 在職英語會話

當期課號	3305	Course Number	3305
授課教師	莊思涵	Instructor	CHUANG,SZU HAN
中文課名	在職英語會話	Course Name	English Conversation in the Workplace
開課單位	校訂必修(二進)	Department	
修習別	必修	Required/Elective	Required
學分數	2	Credits	2
課程目標	本課程是進修部二技學生的一學期必修課程。本課程之目標在於延續學生以往所學之英語能力，尤其著重於加強其在職場之英語會話技巧。	Objectives	This one-semester course is required for all students who are enrolled in the two-year evening program. The purpose of this course is to expand the English language skills previously acquired by the students and especially to improve their conversational skills, with focus put on workplace dialogues.
教材	World LInk. Video course. / Susan Stempleski	Teaching Materials	
成績評量方式	1 上課出席 10% 2 課堂參與 10% 3 作業 10% 4 平時測驗 20% 5 期中考 25% 6 期末考 25%	Grading	1 Attendance 10% 2 Participation 10% 3 Assignment 10% 4 Quiz 20% 5 Midterm Exam 25% 6 Final Exam 25%
教師網頁	_		
教學內容	本課程藉由不同主題之情境教學,搭配CD互動光碟,讓學生更能透過不同課堂練習與小組討論等互動,使學生能增加單字量,並更能在不同情境中運用所學	Syllabus	This course aims at providing students opportunity to get involved with different English context. Combining with audio CD, in-class practices, and group discussion, it can help students increase their vocabulary and also apply what they have learned in their daily lives. Week 1 Unit 1 Week 2 Unit 1 Week 3 Unit 2 Week 4 Unit 2 Week 5 Unit 3 Week 6 Unit 3 Week 7 Review Week 8 Review Week 9 Midterm Exam Week 10 Unit 4 Week 11 Unit 4 Week 12 Unit 5 Week 13 Unit 5 Week 14 Unit 6 Week 15 Unit 6 Week 16 Review Week 17 Review Week 18 Final Exam

尊重智慧財產權，請勿非法影印。