

朝陽科技大學 097學年度第1學期教學大綱  
English Conversation in the Workplace 在職英語會話

當期課號	3439	Course Number	3439
授課教師	林孟玄	Instructor	LIN,MENG SHYUAN
中文課名	在職英語會話	Course Name	English Conversation in the Workplace
開課單位	校訂必修(二進)	Department	
修習別	必修	Required/Elective	Required
學分數	2	Credits	2
課程目標	本課程是進修部二技學生的一學期必修課程。本課程之目標在於延續學生以往所學之英語能力，尤其著重於加強其在職場之英語會話技巧。	Objectives	This one-semester course is required for all students who are enrolled in the two-year evening program. The purpose of this course is to expand the English language skills previously acquired by the students and especially to improve their conversational skills, with focus put on workplace dialogues.
教材	Tactics for Listening: Developing	Teaching Materials	Tactics for Listening: Developing
成績評量方式	課堂參與度: 10% 小考與作業: 30% 期中考(報告): 30% 期末考(報告): 30%	Grading	Participation in class: 10% Quizzes and Homework: 30% Midterm: 30% Final: 30%
教師網頁	-		
教學內容	集中在提昇學生的英語聽力與會話能力。使用講義與視聽設備做為輔助之用。除了教材中的英文之外，亦需要學生做課堂中的報告。	Syllabus	Focusing on improving students' listening and speaking abilities of the English language. Handouts and AV equipment are used in class if necessary. Besides the text, students' reports or presentations in class are also required.

尊重智慧財產權，請勿非法影印。