朝陽科技大學 096學年度第2學期教學大綱
Workplace English 在職英文

當期課號	3405	Course Number	3405
授課教師	陳秋月	Instructor	CHEN,CHIU YUEH
中文課名	在職英文	Course Name	Workplace English
開課單位	校訂必修(二進)	Department	
修習別	必修	Required/Elective	Required
學分數	2	Credits	2
課程目標	本課程是進修部二技大三學生的一學期必修課程。本課程之目標在於幫助學生提升其英文溝通能力以及增加其職場的英文能力。	Objectives	This one-semester course is required for all junior students who are enrolled in the two-year evening program. The goal of this course is to help students enhance their overall English language proficiency as well as increase their workplace English skills.
教材	1. 講義	Teaching Materials	1. Handout
成績評量方式	1. 期中考30% 2. 期末考 30% 4. 課堂參與/報告 40%	Grading	1. Midterm 30% 2. Final 30% 3. Class participation/report 40%
教師網頁			
教學內容	1 2/26 Class introduction 2 3/4 Topic 1 3 3/11 Topic 2 4 3/18 Topic 3 Quiz 1 5 3/25 Topic 4 6 4/1 Topic 5 7 4/8 Topic 6 Quiz 2 8 4/15 Midterm 9 4/22 Topic 7 10 4/29 Topic 8 11 5/6 Topic 9 12 5/13 Oral report 1 Quiz 3 13 5/20 Oral report 2 14 5/27 Oral report 3 15 6/3 Oral report 4 16 6/10 Oral report 5 Quiz 4 17 6/17 Final	Syllabus	1 2/26 Class introduction 2 3/4 Topic 1 3 3/11 Topic 2 4 3/18 Topic 3 Quiz 1 5 3/25 Topic 4 6 4/1 Topic 5 7 4/8 Topic 6 Quiz 2 8 4/15 Midterm 9 4/22 Topic 7 10 4/29 Topic 8 11 5/6 Topic 9 12 5/13 Oral report 1 Quiz 3 13 5/20 Oral report 2 14 5/27 Oral report 3 15 6/3 Oral report 4 16 6/10 Oral report 5 Quiz 4 17 6/17 Final

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