朝陽科技大學 096學年度第2學期教學大綱
Appreciation and Application of Chinese(II) 中文鑑賞與應用(二)

當期課號	1607	Course Number	1607
授課教師	張俐雯	Instructor	CHANG,LI WEN
中文課名	中文鑑賞與應用(二)	Course Name	Appreciation and Application of Chinese(II)
開課單位	校訂必修(四日)	Department	
修習別	必修	Required/Elective	Required
學分數	2	Credits	2
課程目標	中文鑑賞與應用（二）旨在強化學生語文訓練，因此設計出：自傳、履歷、書信、企劃書、文章書寫、書評、簡報…等相關內容，並要求配合時代趨勢，進行實際寫作活動，以期畢業後能實際運用在工作生活中。	Objectives	This course aims at enhancing the training of the students' Chinese language abilities. For this purpose, the contents of the course include: autobiography, curriculum vitae, letter, project proposal, literary writing, criticism, presentation, …. By matching the trends of today's workplace, students will engage in writing the contents mentioned above. We hope that students can apply their learning into their works when they graduate.
教材	應用文 黃俊郎主編 東大圖書公司 教師隨堂講義	Teaching Materials	1. Applied Writing, Jun-Lang Huang, Dong-Da Books. 2. Lecture notes
成績評量方式	1. 課堂參與（點名與回答問題）＋課堂作業＋分組報告＋書面報告: 50% 2. 期中考: 30% 3. 履歷自傳表: 10% 4. 企劃案: 10%	Grading	1. Attendance+in-class assignment+group report+written report: 50% 2. Midterm exam: 30% 3. Resume: 10% 4. Proposal: 10%
教師網頁			
教學內容	爲使學生畢業後，因應社會實際需要，故以增進學生對實用語文的瞭解爲目的，使學生對應用文書運用自如。 一、專題式講授：應用文概說、書信、企劃案、履歷表暨自傳 二、實際創作：每種皆需練習，課堂後繳交不計分（繳作業若未寫學號、姓名者扣分） 三、語文訓練：分組報告、作文訓練	Syllabus	Emphsis on practical writing including: autobiography, curriculum vitae, letter, project proposal, literary writing, and criticism. 1. Lectures. 2. Writing. 3. Presentation.

尊重智慧財產權，請勿非法影印。