朝陽科技大學 096學年度第1學期教學大綱
English 英文

當期課號	3325	Course Number	3325
授課教師	林貞儀	Instructor	LIN,JEN YI
中文課名	英文	Course Name	English
開課單位	校訂必修(四進)	Department	
修習別	必修	Required/Elective	Required
學分數	2	Credits	2
課程目標	本課程是進修部四技大一學生的兩學期必修課程。此共同的英文課程旨在提升學生基本溝通能力，以幫助學生加強聽說讀寫各方面的英語能力。	Objectives	This two-semester course is required for all freshmen who are enrolled in the four-year evening program. It is a general English course that aims to enhance students' basic communication skills, in order to help students strengthen the main skills in English language learning, such as listening, speaking, reading and writing.
教材	教師設計之講義及多媒體教材 輔助工具書: Zwier, L. (2007) Everyday English for Hospitality Professionals. Compass.	Teaching Materials	Handouts and E-learning materials designed by the instructor Reference: Zwier, L. (2007) Everyday English for Hospitality Professionals. Compass.
成績評量方式	出席率，課堂參與度及表現 -- 40% 期中考 -- 30% 期末考 -- 30%	Grading	Attendance, participation and performance -- 40% Midterm -- 30% Final -- 30%
教師網頁	http://163.17.8.246/xms/		
教學內容	本課程的教學內容選擇較貼近學生真實生活裏可能使用英語的情境或較有趣的主題,例如觀光，引發學習動機。教師自行設計能增進同學口說機會的講義及活動。 課堂主要採用溝通式教學法，尤其利用小組分工完成一項活動(例如解決問題、訊息交換等)之教學設計以期自然循序提昇學生溝通能力。 課程內容: Making Vocabulary Cards 製作單字卡 Greeting 打招呼 Making and Taking a Hotel Reservation 訂房&接受訂房 In the Airport 在機場 Checking in at a Hotel 住宿登記 Hotel Service I. 飯店服務 (一) Hotel Service II. 飯店服務 (二) Review 複習 Making and Taking a Restaurant Reservation I. 訂位&接受訂位 (一) Making and Taking a Restaurant	Syllabus	Topics related to learners' real-life situations or interesting themes, e.g. tourism, are chosen for this course. The instructor designs handouts and activities which help enhance learners' speaking skill. Communicative approach is adopted in class. Collaboration through activities, such as problem-solving tasks, information gap, etc., will be emphasized in order to promote learners' communicative competence in a natural and steady manner. 課程內容: Making Vocabulary Cards Greeting Making and Taking a Hotel Reservation In the Airport Checking in at a Hotel Hotel Service I. Hotel Service II. Review Making and Taking a Restaurant Reservation I.

	Reservation Ⅱ. 訂位&接受訂位 (二) Making and Taking an Order 點餐&接受點餐 Serving Food & Wine Ⅰ. 端餐 (一) Serving Food & Wine Ⅱ. 端餐 (二); Table Manners 餐桌禮儀 and Taking Payment 付款 Review 複習		Making and Taking a Restaurant Reservation Ⅱ. Making and Taking an Order Serving Food & Wine Ⅰ. Serving Food & Wine Ⅱ.; Table Manners and Taking Payment Review

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