# 朝陽科技大學 096學年度第1學期教學大綱
# Computer Packages for Financial Manager 財務套裝軟體應用

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| 當期課號 | 1007 | Course Number | 1007 |
| 授課教師 | 張阜民 | Instructor | CHANG,FU MIN |
| 中文課名 | 財務套裝軟體應用 | Course Name | Computer Packages for Financial Manager |
| 開課單位 | 財務金融系(二日)四A | Department | |
| 修習別 | 必修 | Required/Elective | Required |
| 學分數 | 3 | Credits | 3 |
| 課程目標 | 本課程之教學內容旨在使學生熟悉Windows基本原理及操作、應用Excel做資料處理，統計圖表及樞紐分析以及應用Word作文書編輯，圖表排版及圖文並排。 | Objectives | As an advanced course of computer packages, this course includes word processing and page formatting techniques. In addition, spreadsheets and macros manipulation is included. A semester project for financial analysis by using spreadsheets and macros is Required,. A well type-set final report is expected to be prepared. |
| 教材 | 財務資訊系統 | Teaching Materials | |
| 成績評量方式 | 考試 | Grading | EXAM |
| 教師網頁 | http://www.cyut.edu.tw/~fmchang | | |
| 教學內容 | 介紹財務資訊軟體的操作及應用 | Syllabus | Introduce the software for financial information system. |

尊重智慧財產權，請勿非法影印。