# 朝陽科技大學 095學年度第2學期教學大綱
# Intermediate English 進階英文

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| 當期課號 | 3778 | Course Number | 3778 |
| 授課教師 | 林佩逸 | Instructor | LIN,PEI YI |
| 中文課名 | 進階英文 | Course Name | Intermediate English |
| 開課單位 | 校訂必修(四進) | Department | |
| 修習別 | 必修 | Required/Elective | Required |
| 學分數 | 2 | Credits | 2 |
| 課程目標 | 日間部:本課程是日間部四技大二學生及二技學生的必修課程。此共同英文課程旨在進一步提升學生之溝通能力，並加強其閱讀能力及寫作概念。<br>進修部:本課程是進修部四技大二學生的一學期必修課程。此課程旨在進一步強化學生之英語溝通能力。同時，學生也能學到「如何有效的學習英文」，爲日後之終身學習，奠基紮根。 | Objectives | Day program: This course is required for all sophomores who are enrolled in the four-year day program and students who are enrolled in the two-year day program. It is a general English course that aims to further enhance students' communication competence and to strengthen their reading skills as well as their understanding in terms of the writing process.<br>Evening program: This one-semester course is required for all sophomore students who are enrolled in the four-year evening program. The purpose of this course is to further enhance their communication competence. The students will also learn "how to learn English effectively," which will become a solid foundation for their life-long learning. |
| 教材 | Commercailly Speaking<br>Mark Irvine and Marion Cadman<br>ISBN: 0-19-457230-7 | Teaching Materials | |
| 成績評量方式 | 上課表現+出席+小考 : 40% 期中考: 30% 期末考: 30% | Grading | Presentation + Attendance + Quizzes: 40% Mid-term Exam: 30% Final Exam:30% |
| 教師網頁 | E-mail: calorlin@yahoo.com | | |
| 教學內容 | 商用書信書寫格式與內容<br>商用英語會話 | Syllabus | W1 introduction of the course<br>W2 introduction [p6-7]+ 1A The Situation<br>W3--1B Letter Layout + 1C Peter phones Teresa<br>W4---2B Formality and informality +2C<br>W5---3B Good Commercail Letters + 3C Getting<br>through<br>W6--- 4A At the trade fair + Review<br>W7---4B A letter of enquiry +Review<br>W8---Review<br>W9---midterm<br>W10---Review + 4C message<br>W11---5A Meeting People<br>W12---5B Replies<br>W13---5C Telephone enquiries<br>W14--6B Orders<br>W15--7B E-mail messages<br>W16--CVs and letters of applicaiton<br>W17--CVs and letters of applicaiton+ Review<br>W18--final |

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