

**朝陽科技大學 095學年度第2學期教學大綱**  
**Intermediate English 進階英文**

當期課號	3778	Course Number	3778
授課教師	林佩逸	Instructor	LIN, PEI-YI
中文課名	進階英文	Course Name	Intermediate English
開課單位	校訂必修(四進)	Department	
修習別	必修	Required/Elective	Required
學分數	2	Credits	2
課程目標	日間部:本課程是日間部四技大二學生及二技學生的必修課程。此共同英文課程旨在進一步提升學生之溝通能力，並加強其閱讀能力及寫作概念。進修部:本課程是進修部四技大二學生的一學期必修課程。此課程旨在進一步強化學生之英語溝通能力。同時，學生也能學到「如何有效的學習英文」，為日後之終身學習，奠基紮根。	Objectives	Day program: This course is required for all sophomores who are enrolled in the four-year day program and students who are enrolled in the two-year day program. It is a general English course that aims to further enhance students' communication competence and to strengthen their reading skills as well as their understanding in terms of the writing process. Evening program: This one-semester course is required for all sophomore students who are enrolled in the four-year evening program. The purpose of this course is to further enhance their communication competence. The students will also learn "how to learn English effectively," which will become a solid foundation for their life-long learning.
教材	Commercailly Speaking Mark Irvine and Marion Cadman ISBN: 0-19-457230-7	Teaching Materials	
成績評量方式	上課表現+出席+小考: 40% 期中考: 30% 期末考: 30%	Grading	Presentation + Attendance + Quizzes: 40% Mid-term Exam: 30% Final Exam: 30%
教師網頁	<a href="mailto:calorlin@yahoo.com">E-mail: calorlin@yahoo.com</a>		
教學內容	商用書信書寫格式與內容 商用英語會話	Syllabus	W1 introduction of the course W2 introduction [p6-7]+ 1A The Situation W3--1B Letter Layout + 1C Peter phones Teresa W4---2B Formality and informality +2C W5---3B Good Commercaill Letters + 3C Getting through W6--- 4A At the trade fair + Review W7---4B A letter of enquiry +Review W8---Review W9---midterm W10---Review + 4C message W11---5A Meeting People W12---5B Replies W13---5C Telephone enquiries W14--6B Orders W15--7B E-mail messages W16--CVs and letters of applicaiton W17--CVs and letters of applicaiton+ Review W18--final

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