朝陽科技大學 095學年度第2學期教學大綱
Workplace English 在職英文

當期課號	3375	Course Number	3375
授課教師	陳數紅	Instructor	CHEN,SHU HUNG
中文課名	在職英文	Course Name	Workplace English
開課單位	校訂必修(二進)	Department	
修習別	必修	Required/Elective	Required
學分數	2	Credits	2
課程目標	本課程是進修部二技大三學生的一學期必修課程。本課程之目標在於幫助學生提升其英文溝通能力以及增加其職場的英文能力。	Objectives	This one-semester course is required for all junior students who are enrolled in the two-year evening program. The goal of this course is to help students enhance their overall English language proficiency as well as increase their workplace English skills.
教材	Interchange Third Edition student's Book 1	Teaching Materials	Interchange Third Edition student's Book 1
成績評量方式	出席 20% 口語練習 30% 期中考 25% 期末考 25%	Grading	Participation 20% Oral practice 30% Mid-term 25% Final 25%
教師網頁	_		
教學內容	課程描述 本課程著重於學生的口語技巧加強。我們將有文法、聽力、發音及速記的練習。這課程所提供的是廣泛的學習, 但重點仍然放在口語表達上。 我們使用的教材爲 Interchange Book 1 第三版。 首先我們會介紹教科書的內容，然後延伸每課主題去討論及延伸新想法，每一個單元的主題都與我們生活的經驗有關。 學生須在課堂上多參與主題的討論。未經請假而未出席者成績將會有所影響。	Syllabus	Course description This course is aimed at improving students' communicative skills. We will learn English grammar, notes-taking, pronunciation, and listening. Though it provides a broaden learning of English, our focus will be still on the skills of how to express our ideas. We use Interchange Third Edition student's Book 1 as our textbook. We will introduce the content of the textbook first; then we extend the background knowledge to develop new ideas. Each topic contains real-world experiences that are relevant to our lives. Students are encouraged to participate in discussions during the class. Absence without leave will affect your grades.

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