

朝陽科技大學 095學年度第1學期教學大綱  
English Conversation in the Workplace 在職英語會話

當期課號	3583	Course Number	3583
授課教師	高慧君	Instructor	KAO,HUI CHUN
中文課名	在職英語會話	Course Name	English Conversation in the Workplace
開課單位	校訂必修(二進)	Department	
修習別	必修	Required/Elective	Required
學分數	2	Credits	2
課程目標	本課程是進修部二技學生的一學期必修課程。本課程之目標在於延續學生以往所學之英語能力，尤其著重於加強其在職場之英語會話技巧。	Objectives	This one-semester course is required for all students who are enrolled in the two-year evening program. The purpose of this course is to expand the English language skills previously acquired by the students and especially to improve their conversational skills, with focus put on workplace dialogues.
教材	Global Links 2 by Angela Blackwell, Publisher: Pearson Education	Teaching Materials	Global Link 2 by Angela Blackwell, Publisher: Pearson Education
成績評量方式	出席率 10% 小考 15% 作業 10% 團體參與度 20% 期中考 20% 期末考 25%	Grading	Attendance 10% Quiz 15% Assignment 10% Group activity participation 20% Mid-term Exam 20% Final Exam 25%
教師網頁	-		
教學內容	Week 1 Unit one Week 2 Unit two Week 3 Unit three Week 4 Unit four Week 5 Unit five Week 6 Unit six Week 7 Unit seven Week 8 Unit eight Week 9 期中考 Week 10 Unit nine Week 11 簡報 Week 12 Unit ten, 簡報報告截止日 Week 13 Unit Eleven Week 14 Unit 英文讀書會 Week 15 Unit Twelve Week 16 Unit Thirteen Week 17 Unit Fourteen Week 17 期末考	Syllabus	Week 1 Unit one Week 2 Unit two Week 3 Unit three Week 4 Unit four Week 5 Unit five Week 6 Unit six Week 7 Unit seven Week 8 Unit eight Week 9 Mid-term Week 10 Unit nine Week 11 Presentation Week 12 Unit ten, presentation report due Week 13 Unit Eleven Week 14 Unit English Study Circle Week 15 Unit Twelve Week 16 Unit Thirteen Week 17 Unit Fourteen Week 17 Final Exam

尊重智慧財產權，請勿非法影印。