

朝陽科技大學 094學年度第2學期教學大綱
Workplace English 在職英文

當期課號	3226	Course Number	3226
授課教師	王馬克	Instructor	O'BRIEN, MARK WILLIAM
中文課名	在職英文	Course Name	Workplace English
開課單位	校訂必修(二進)	Department	
修習別	必修	Required/Elective	Required
學分數	2	Credits	2
課程目標	本課程是進修部二技大三學生的一學期必修課程。本課程之目標在於幫助學生提升其英文溝通能力以及增加其職場的英文能力。	Objectives	This one-semester course is required for all junior students who are enrolled in the two-year evening program. The goal of this course is to help students enhance their overall English language proficiency as well as increase their workplace English skills.
教材	成績評量方式Grading	Teaching Materials	
成績評量方式	期中考30%，期末考40%，家庭作業20%，課堂表現10%，學生需注意課堂參與成績將以A-至B或是C-至B-方式計算。缺席將會影響課堂參與，也極力推薦課前預習閱讀。	Grading	rm 30%, Homework 20%, Participation 10% Students should note that class participation can amount to a difference in a letter grade (an A down to a B, or a C- up to a B-). It is difficult to participate if you are absent. Reading the lesson prior to class is also highly recommended.
教師網頁	-		
教學內容	大致上每週以課本一個章節為進度，補充教材也會作為上課講義。	Syllabus	over 1 chapter in the textbook. Supplemental materials will also be provided in the form of handouts.教材 Teaching Materials

尊重智慧財產權，請勿非法影印。