

朝陽科技大學 094學年度第2學期教學大綱
Workplace English 在職英文

當期課號	3154	Course Number	3154
授課教師	廖婉秀	Instructor	LIAO,WANG HSIU
中文課名	在職英文	Course Name	Workplace English
開課單位	校訂必修(二進)	Department	
修習別	必修	Required/Elective	Required
學分數	2	Credits	2
課程目標	本課程是進修部二技大三學生的一學期必修課程。本課程之目標在於幫助學生提升其英文溝通能力以及增加其職場的英文能力。	Objectives	This one-semester course is required for all junior students who are enrolled in the two-year evening program. The goal of this course is to help students enhance their overall English language proficiency as well as increase their workplace English skills.
教材	Basic Survival (MacMillan)	Teaching Materials	
成績評量方式	期中20% 期末25% 平時55%	Grading	Mid-term 20% Final 25% Others55%
教師網頁	-		
教學內容	1.課程以商務單元為主,配合社交性與溝通性的單元為輔 2.鼓勵學生主動參與練習與回答問題 3.採用個人或分組方法提高練習機率	Syllabus	1.Focus on the business, socializing and communication units 2. Encourage students to participate. 3.Use individual and group work to increase learning probability.

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