朝陽科技大學 094學年度第2學期教學大綱
English Conversation in the Workplace 在職英語會話

當期課號	3005	Course Number	3005
授課教師	黃仲楷	Instructor	HUANG,CHUNG KAI
中文課名	在職英語會話	Course Name	English Conversation in the Workplace
開課單位	校訂必修(二進)	Department	
修習別	必修	Required/Elective	Required
學分數	2	Credits	2
課程目標	本課程是進修部二技學生的一學期必修課程。本課程之目標在於延續學生以往所學之英語能力，尤其著重於加強其在職場之英語會話技巧。	Objectives	This one-semester course is required for all students who are enrolled in the two-year evening program. The purpose of this course is to expand the English language skills previously acquired by the students and especially to improve their conversational skills, with focus put on workplace dialogues.
教材	Stempleski, S., Morgan, J., Douglas, N., & Curtis, A. (2005). World Link Book 2A. Boston: Thomson Heinle.	Teaching Materials	Stempleski, S., Morgan, J., Douglas, N., & Curtis, A. (2005). World Link Book 2A. Boston: Thomson Heinle.
成績評量方式	1. 課堂參與 15% 2. 期中/期末考試 50% 3. 角色扮演 15% 4. 電影報告 20%	Grading	Your final grade will be calculated from a multitude of assessments as follows: 1. Class participation 15% This includes attendance and participation in class activities. Please be sure to come to class on time, and prepared (i.e. having completed the assigned readings and other assignments, if any) for discussion. It is expected that you will attend every class and participate actively in discussion. Please let me know that you will miss a class as soon as you become aware of a problem. 2. Quizzes 50% There will be two quizzes during this semester for the units we cover. The dates for the quizzes will be announced in the class. Missed quizzes which you are excused must be made up. However, missed quizzes will be excused only if you present a medical excuse or in the event of an emergency which is discussed with me prior to your absence. 3. Role-play 15% Based on the themes in the textbooks, students are required to demonstrate 1 or 2 dialogues in class. This role-play will be graded on fluency, accuracy and some non-linguistics features (i.e., body language). 4.Movies 20% Students will watch a movie, discuss it, and write a reflection paper on it.
教師網頁			
	本課程設計主要提升學生的英語溝通		This course mainly provides students

教學內容	能力，藉由課堂上的演練，讓學生在一個任務導向的環境裡，建構英語聽、說、讀、寫相關的能力。	**Syllabus**	an opportunity to prepare English four skills for their study/work. Students are expected to integrate their content knowledge with English, and apply it to a variety of tasks and assignments in a meaningful way. We will investigate the different topics in the text (World Link) through areas of universal topics, dynamic vocabulary, essential grammar, and confident communication.

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