

朝陽科技大學 094學年度第1學期教學大綱  
English Conversation in the Workplace 在職英語會話

當期課號	3248	Course Number	3248
授課教師	宋淑華	Instructor	,
中文課名	在職英語會話	Course Name	English Conversation in the Workplace
開課單位	校訂必修(二進)	Department	
修習別	必修	Required/Elective	Required
學分數	2	Credits	2
課程目標	本課程是進修部二技學生的一學期必修課程。本課程之目標在於延續學生以往所學之英語能力，尤其著重於加強其在職場之英語會話技巧。	Objectives	This one-semester course is required for all students who are enrolled in the two-year evening program. The purpose of this course is to expand the English language skills previously acquired by the students and especially to improve their conversational skills, with focus put on workplace dialogues.
教材	Impact Issues by Richard R. Day and Junko Yamanaka published by Longman	Teaching Materials	
成績評量方式	課堂表現30%，作業10%，隨堂考20%， 期中考20%，期末考20%	Grading	Class Participation 30%, Assignment 10%, Quiz 30%, Midterm 20%, Final exam 20%
教師網頁	-		
教學內容	學生經由閱讀，配合聽說讀寫練習，增進基礎英文能力。此外，學生能夠熟悉基本的英語會話及英語閱讀技巧，利用口語練習、演戲等活動，提升英語會話及閱讀的能力。	Syllabus	Students will read a collection of 30 current topics that young adults have expressed an interest in discussion. The topics are organized into five issues, and each topic is carefully presented with exercises to help students understand the issues and express their own opinions. 9/13 Issue 1,2 9/20 Issue 3,4 9/27 Issue 5,6 10/4 Issue 7,8 10/11 Issue 9,10 10/18 Issue 11,12 10/25 Issue 13, 14 11/1 Issue 15 and review 11/8 Miterm (Issue 1-15) 11/15 Issue 16,17 11/22 Issue 18,19 11/29 Issue 20,21 12/6 Issue 22,23 12/13 Issue 24,25 12/20 Issue 26,27 12/27 Issue 28,29 1/3 Issue 30 and review 1/10 Finals (Issue 1-30)

尊重智慧財產權，請勿非法影印。