

朝陽科技大學 094學年度第1學期教學大綱
Workplace English 在職英文

當期課號	3171	Course Number	3171
授課教師	廖婉秀	Instructor	LIAO,WANG HSIU
中文課名	在職英文	Course Name	Workplace English
開課單位	校訂必修(二進)	Department	
修習別	必修	Required/Elective	Required
學分數	2	Credits	2
課程目標	本課程是進修部二技大三學生的一學期必修課程。本課程之目標在於幫助學生提升其英文溝通能力以及增加其職場的英文能力。	Objectives	This one-semester course is required for all junior students who are enrolled in the two-year evening program. The goal of this course is to help students enhance their overall English language proficiency as well as increase their workplace English skills.
教材	Basic Survival	Teaching Materials	
成績評量方式	期中 25% 期末 25% 平時 50% (口試, 小考, 作業)	Grading	Mid-term 25% Final 25% Others 50% (Oral, quiz, homework)
教師網頁	-		
教學內容	1. 課程分為兩大主題,以期中前後為分界.期中考前以商用會話為主,之後以旅遊會話為主,每個主題各有6~8的單元 2. 以聽說為主,讀寫為輔 3. 課程配合會話演練,影片欣賞,上台報告增加學生使用英語的機會	Syllabus	1. The course is divided into two topics. The first topic is related to business and the other one is about travel. 2. The four skills will all be emphasized. 3. During the class, students will use English by in-class practice, watch the film, and on-stage performance.

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