

朝陽科技大學 093學年度第2學期教學大綱
English Conversation in the Workplace 在職英語會話

當期課號	6071	Course Number	6071
授課教師	王馬克	Instructor	O'BRIEN,MARK WILLIAM
中文課名	在職英語會話	Course Name	English Conversation in the Workplace
開課單位	校訂必修(二進)	Department	
修習別	必修	Required/Elective	Required
學分數	2	Credits	2
課程目標	本課程是進修部二技學生的一學期必修課程。本課程之目標在於延續學生以往所學之英語能力，尤其著重於加強其在職場之英語會話技巧。	Objectives	This one-semester course is required for all students who are enrolled in the two-year evening program. The purpose of this course is to expand the English language skills previously acquired by the students and especially to improve their conversational skills, with focus put on workplace dialogues.
教材	將於近日內宣佈 tba (to be announced)	Teaching Materials	
成績評量方式	Grades: Midterm Exam 40%, Final Exam 40%, Class Participation 20%	Grading	Grades: Midterm Exam 40%, Final Exam 40%, Class Participation 20%
教師網頁	-		
教學內容	參考英文	Syllabus	<p>FINANCIAL CONVERSATION Spring 2005 Wednesday 6:25 to 8:10 p.m. Office: T-2 #704 Office Hours: Mon. & Thurs. 1:30 to 3:20 Tel. Ext: 7269</p> <p>TEXT: Effective Socializing, Comfort (Note: used copies are available—ask me)</p> <p>COURSE SCHEDULE</p> <p>Approach: Most weeks we will cover 1 chapter in the textbook. The course will also include in-class conversation practice and video/audio taped examples. Exams will consist of individual and group presentations.</p> <p>Week 1-3 Video</p> <p>Chapter 1</p> <p>Chapter 2</p> <p>Week 4-6 Chapter 3</p> <p>Chapter 4</p> <p>Cultural Differences in Socializing</p> <p>Week 7-9 Chapter 5</p> <p>In-Class Exercises or Mid-term Exams, Group 1 (depends on class size)</p> <p>Mid-term Oral Exams</p> <p>Week 10-12 Chapter 6</p> <p>Chapter 7</p>

		Chapter 8
		Week 13-15 Video
		Video
		Video
		Week 16-18 Video and/or In-Class Exercises
		In-Class Exercises or Final Exams, Group 1 (depends on class size)
		Final Exams

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