

朝陽科技大學 093學年度第2學期教學大綱
English Conversation in the Workplace 在職英語會話

當期課號	6026	Course Number	6026
授課教師	趙丕慧	Instructor	,
中文課名	在職英語會話	Course Name	English Conversation in the Workplace
開課單位	校訂必修(二進)	Department	
修習別	必修	Required/Elective	Required
學分數	2	Credits	2
課程目標	本課程是進修部二技學生的一學期必修課程。本課程之目標在於延續學生以往所學之英語能力，尤其著重於加強其在職場之英語會話技巧。	Objectives	This one-semester course is required for all students who are enrolled in the two-year evening program. The purpose of this course is to expand the English language skills previously acquired by the students and especially to improve their conversational skills, with focus put on workplace dialogues.
教材	Speak Up	Teaching Materials	
成績評量方式	小考 30% 期中考 30% (期中期末皆為口試) 期末考 40%	Grading	quizzes 30% (might be oral or written tests) midterm 30% final exam 40% (Both midterm and final are oral tests.)
教師網頁	-		
教學內容	本課程之內容都是日常生活必備的美語，每課由一句話揭示主題，再以三個不同的會話實況讓同學徹底了解使用的場合。會話的目的在於溝通，因此本課採用的句子都是最簡潔的，以期在交談時能朗朗上口，並不特別強調文法。	Syllabus	The materials covered in this course are everyday English. For each unit, there is a subject sentence and three different dialogues to let students understand when and what to say. Since the purpose of conversation is to communicate, the sentences we practice are as simple as possible. Grammar is not our focus.

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