朝陽科技大學 093學年度第2學期教學大綱
Introduction to Computers 計算機概論

當期課號	3050	Course Number	3050
授課教師	林泓毅	Instructor	LIN,HUNG YI
中文課名	計算機概論	Course Name	Introduction to Computers
開課單位	財務金融系(四進)一A	Department	
修習別	必修	Required/Elective	Required
學分數	3	Credits	3
課程目標	本課程主要的目的在介紹電腦軟、硬體使用的方法與觀念，以及生活中的實際應用，使學生能充分瞭解資訊社會帶來的便利，並期其善用各種電腦網路的資源。	Objectives	In this class, we provide the contents: a brief historical perspective, an overview of hardware and software options, and computer applications in our real-life. We hope the students can learn and utility the powerful tool in an information age
教材	旗標 最新計算機概論	Teaching Materials	
成績評量方式	平時成績(出席,作業,上機) 60% 期中筆試20% 期末筆試 20%	Grading	Usual score(attendance, homework, practice) 60% Middle term exam. 20% Final term exam. 20%
教師網頁			
教學內容	以操作導向, 電腦理論爲輔, 讓學生認識 windows 作業系統, 多媒體, Word, Excel, Powerpoint, Outlook, Internet 等相關的操作知識, 以利學生日後學業與工作上的實務需求.	Syllabus	Teaching students how to use computer software well and fluently is the major task in this course. The theories of computer science assist students to operate computers smoothly. The operational programs include Windows XP, multimedia, Microsoft Office 2002, Internet, and Network. The target of this course is to train students to meet the requirements of practical application.

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