朝陽科技大學 093學年度第1學期教學大綱
Basic Computer Theory and Application 基礎電腦理論與應用

當期課號	3258	Course Number	3258
授課教師	楊政穎	Instructor	YANG,CHENG YING
中文課名	基礎電腦理論與應用	Course Name	Basic Computer Theory and Application
開課單位	幼兒保育系(四進)一A	Department	
修習別	必修	Required/Elective	Required
學分數	2	Credits	2
課程目標	本課程主要介紹電腦系統的發展、理論，電腦硬體、軟體，資料、資訊概論，除此之外，特別著重應用軟體之使用及操作，如網際網路應用與實務、文書處理應用與實務。	Objectives	The major concern of this course is the introduction to computer system. It includes the concepts of computer hardware and software. Also, the information thory and information management are included in this cousrse. Besides, the lab of the application software is attenuated. For example, the word processing software and internet application are practical in the lab.
教材	看圖例學Office XP, 洪錦魁研究室編著, 文魁資訊, 2002	Teaching Materials	
成績評量方式	Homework 30% Midterm 30% Final 40%	Grading	Homework 30% Midterm 30% Final 40%
教師網頁			
教學內容	認識電腦,了解Windows XP 之操作, 網際網路之應用,應用軟體之介紹, 文書處理之應用.	Syllabus	Understand the concept of Computer. Operate a computer with the Window XP system. Internet application, software application and Word processing are included.

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