

朝陽科技大學 092學年度第2學期教學大綱
Workplace English 在職英文

當期課號	9901	Course Number	9901
授課教師	梁文華	Instructor	LEO,W.H. LIANG
中文課名	在職英文	Course Name	Workplace English
開課單位	校訂必修(二進)	Department	
修習別	必修	Required/Elective	Required
學分數	2	Credits	2
課程目標	本課程是進修部二技大三學生的一學期必修課程。本課程之目標在於幫助學生提升其英文溝通能力以及增加其職場的英文能力。	Objectives	This one-semester course is required for all junior students who are enrolled in the two-year evening program. The goal of this course is to help students enhance their overall English language proficiency as well as increase their workplace English skills.
教材	Students are required to: <ul style="list-style-type: none"> ∅ preview each lesson ∅ participate in discussions: If you can't participate in discussions because you don't preview the lessons, I will be polite about it in class, but your final grade will be greatly affected. ∅ attend the classes on time: 3 absences without reasons will lead to the failure of this class. ∅ bring your dictionary to the class. ∅ ■ Plagiarism or any act of cheating will probably lead to the failure of this class. 	Teaching Materials	Students are required to: <ul style="list-style-type: none"> ∅ preview each lesson ∅ participate in discussions: If you can't participate in discussions because you don't preview the lessons, I will be polite about it in class, but your final grade will be greatly affected. ∅ attend the classes on time: 3 absences without reasons will lead to the failure of this class. ∅ bring your dictionary to the class. ∅ ■ Plagiarism or any act of cheating will probably lead to the failure of this class.
成績評量方式	<ul style="list-style-type: none"> ∅ Class attendance, participation: 15% ∅ Group Role-play: 20% * Quizzes: 15% ∅ Midterm: 25% ∅ Final exam: 25% 	Grading	<ul style="list-style-type: none"> ∅ Class attendance, participation: 15% ∅ Group Role-play: 20% * Quizzes: 15% ∅ Midterm: 25% ∅ Final exam: 25%
教師網頁	-		
教學內容	The course is to help students improve their English reading, speaking, and listening skills through various activities, such as in-class practices, discussions, movie watching and discussion, and mid-term and final tests.	Syllabus	The course is to help students improve their English reading, speaking, and listening skills through various activities, such as in-class practices, discussions, movie watching and discussion, and mid-term and final tests.

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