

朝陽科技大學 092學年度第2學期教學大綱
School Administration 學校行政

當期課號	8617	Course Number	8617
授課教師	簡顯經	Instructor	,
中文課名	學校行政	Course Name	School Administration
開課單位	師資培育中心(中教學程進)一A	Department	
修習別	選修	Required/Elective	Elective
學分數	2	Credits	2
課程目標	本課程之內容包括：第一章：緒論；第二章：學校教務行政；第三章：學校訓導行政；第四章：學校總務行政；第五章：學校人事行政；第六章：學校公共關係；第七章：學校行政的歷程	Objectives	The course includes : 1 :Preface ,2: The Academic Administration in School, 3: The Precept Administration in School, 4: The Administration of General Affairs in School, 5: The Personnel Administration in School, 6: The Public Relations in School, 7: The Process of Administration in school.
教材	講述、討論、專題報告	Teaching Materials	Lecture,Discuss,Seminar
成績評量方式	期中考、期末考、作業、上課情形	Grading	Midterm,Final-exam,Homework,Seminar State
教師網頁	學校行政		
教學內容	第一章 緒論 第二章 學校教務行政 第三章 學校訓導行政 第四章 學校總務行政 第五章 學校人事行政 第六章 學校公共關係 第七章 學校行政的歷程	Syllabus	Ch1 Preface Ch2 The Academic Administration in School Ch3 The Precept Administration in School Ch4 The Administration of General Affairs in School Ch5 The Personnel Administration in School Ch6 The Public Relations in School Ch7 The Process of Administration in School

尊重智慧財產權，請勿非法影印。